

Platinum Month of Coordination Package

Month of Wedding Planning and Coordination Services

- Vendor Recommendation
- Unlimited Emails/Texts 2 months prior to wedding date
- 30 Phone Calls
- Wedding etiquette tips and questions
- Vendor confirmations prior to wedding
- Creation of customized wedding planning timeline
- Oversee Ceremony site set-up
- Oversee Reception site set-up
- Transportation of needed items from ceremony site to reception site (Subject to restrictions)
- Direction of rehearsal (Subject to church/temple/venue guidelines)
- Delivery contact for wedding day vendor delivery
- Emergency kit for each fiancé to address any issues that might arise
- Direction of ceremony and reception
- Pin on boutonnieres and distribute bouquets for wedding party
- Distribute tossing items/bubbles to guests
- Two in person planning meetings (one-hour each if local)
- Setup of floral arrangements and centerpieces
- Set up of wedding favors
- Assistance with seating charts and guest list management
- Out-of-town guest accommodations liaison
- Packing of wedding gifts into designated vehicle
- Deadline reminders for tasks and payments (If payment schedules are provided)
- Available up to 12 hours on wedding day

Special Bonuses!

- * Free Engagement Photo Session by 'I Do Candid's' valued at \$250.
- * \$250 invitation credit at our online store
<http://www.idoevents.carlsoncraft.com/index.jsp>

Please note that this package does not include taking down of décor or cleanup. These services are available at an additional hourly rate.